

Duties of Rescue Coordinator

Reporting To: TBA

- The Rescue Coordinator shall be responsible for drawing up and issuing RIB crew rosters for all club and open events.
- The number of RIBs to be crewed will be provided two weeks in advance to the coordinator by the R.O. This information will include reporting times. If there are any crewing issues the coordinator shall immediately advise the event's R.O. of any difficulties anticipated.
- Submission of crew hours to be sent to the club accountant on a weekly basis. NOTE: The Sailing Committee is solely responsible for all aspects of payments to RIB crews.
- Two RIBs to be lifted and cleaned on a weekly basis.
- RIBs and logs to be checked on a daily basis making sure that any damage or missing items are reported by the driver. Where issues are not reported the Coordinator shall contact the driver to determine why they were omitted.
- Petrol tanks to be kept topped up. This will be on a daily basis during courses.
- Two days before any event the Coordinator must contact the R.O. and determine if there are any changes in requirements.
- Rosters to be available and posted four days prior to all events, with a copy to be sent to the R.O.(s)
- The Marina Office shall be advised of any maintenance issues on a day-to-day basis.
- A weekly report shall be given to Riain Timon concerning any outstanding maintenance or equipment issues.